Dialogue Event Plan

CAPTURING YOUR PROGRAMMING INTENTIONS

STAVROS NIARCHOS FOUNDATION
Paideia Program
UNIVERSITY of PENNSYLVANIA

THE WHY

TOPIC

PURPOSE

THE WHAT

OBJECTIVES OR LEARNING GOALS
up to 5 total

1.
2.
3.
4.
5.

THE WHO

PARTICIPANT DETAILS

PARTNER DETAILS

THE WHEN ± WHERE

EVENT TITLE

EVENT DATE ± TIME

EVENT LOCATION

CATERING DETAILS

ACCESSIBILITY NOTES

THE HOW

stage of dialogue	*content/ prompt(s)*	*format(s) & mode(s)*	*time needed*	*materials/ notes*
FRAMING THE DIALOGUE				
COMMUNITY BUILDING				
MAIN DIALOGUE				
REFLECTION ± SYNTHESIS				

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